

Welcome to the Journal of Pipeline Engineering!

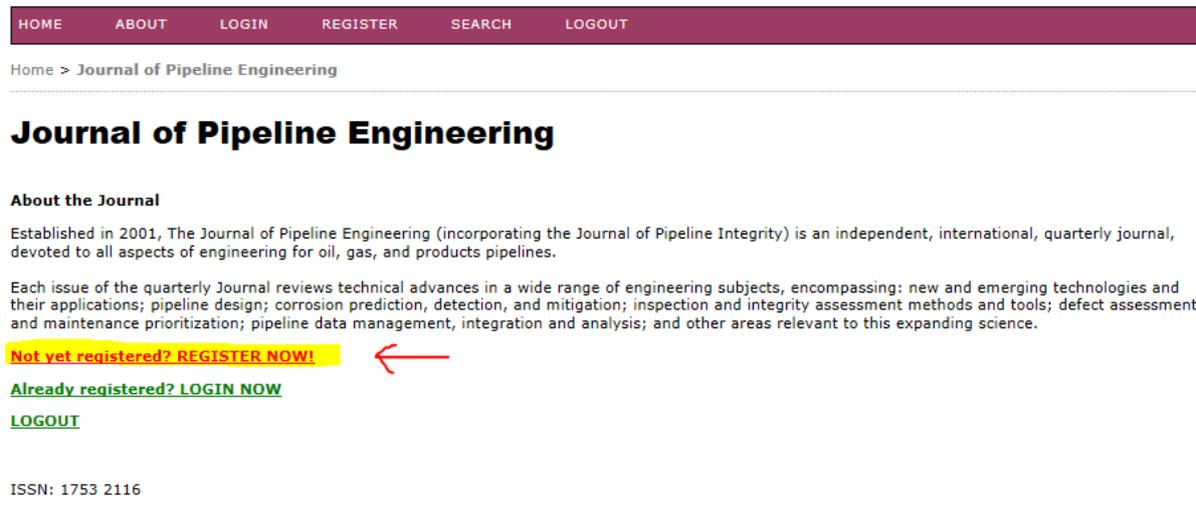
Please find below, instructions on how to register onto our journal and submit a paper or if you are a returning user how to submit a paper. If you have any problems at all please contact jtiratsoo@gs-press.com.

The url to our online submission system is:

Jes-pipe-eng.co.uk

Registering onto the journal

Please click on the button from the main menu labelled – ‘**[Not yet registered? REGISTER NOW!](#)**’, or you can also click on the ‘**REGISTER**’ item on the top menu bar



Please enter all of the required fields. In particular please may we ask that you add your reviewing interests.

At the bottom of the registration page you can select if you are registering as an Author or Reviewer or both. In addition to this you can type in your reviewing interests (sometimes referred to as keywords) that reflect your areas of speciality.

For your convenience we have put together a list of reviewing specialities which we would be grateful if you could select from. If you click on this link **XXXX** you will be able to access this list. Please just copy and paste each entry into the ‘Reviewer Interests’ field as shown below:

Register as

- Author: Able to submit items to the journal.
- Reviewer: Willing to conduct peer review of submissions to the site.
Identify reviewing interests (substantive areas and research methods):

Permafrost x Pigging x



Register

Fill in this form to register with this site.

[Click here](#) if you are already registered with this or another journal on this site.

Profile

Username *	<input type="text"/>	The username must contain only lowercase letters, numbers, and hyphens/underscores.
Password *	<input type="password"/>	The password must be at least 8 characters.
Repeat password *	<input type="password"/>	
Salutation	<input type="text"/>	
First Name *	<input type="text"/>	
Middle Name	<input type="text"/>	
Last Name *	<input type="text"/>	
Initials	<input type="text"/> Joan Alice Smith = JAS	
Gender	<input type="text"/>	
Affiliation	<input type="text"/>	(Your institution, e.g. "Simon Fraser University")
Signature	<input type="text"/>	
Email *	<input type="text"/>	PRIVACY STATEMENT
Confirm Email *	<input type="text"/>	
ORCID iD	<input type="text"/>	ORCID iDs can only be assigned by the ORCID Registry . You must conform to their standards for expressing ORCID iDs, and include the full URI (eg. http://orcid.org/0000-0002-1825-0097).
URL	<input type="text"/>	
Phone	<input type="text"/>	
Fax	<input type="text"/>	
Mailing Address	<input type="text"/>	
Country	<input type="text"/>	
Bio Statement (E.g., department and rank)	<input type="text"/>	
Confirmation	<input checked="" type="checkbox"/>	Send me a confirmation email including my username and password
Register as	<input type="checkbox"/>	Author: Able to submit items to the journal.
	<input type="checkbox"/>	Reviewer: Willing to conduct peer review of submissions to the site. Identify reviewing interests (substantive areas and research methods):

* Denotes required field

Privacy Statement

The names and email addresses entered in the Journal's site will be used exclusively for the stated purposes of the Journal and will not be made available for any other purpose or to any other party.

After you have registered you will be immediately logged into the system where you will be able to upload a new submission.

Submitting an Article

When you first login you will be presented with your 'User Home' menu. If you have other roles on the Journal, for example – reviewer, this will be listed. In the screenshot below this user has an Author and Reviewer role. If you want to a new submission click on the link labelled 'New Submission' which can be located to the right of the 'Author' link.

You will now be taken through submission steps, please follow the instructions carefully.

HOME ABOUT USER HOME SEARCH LOGOUT

Home > User Home

User Home

Journal of Pipeline Engineering

» [Author](#) 0 Active 0 Archive [\[New Submission\]](#)

» [Reviewer](#) 0 Active

My Account

» [Edit My Profile](#)

» [Change My Password](#)

» [Logout](#)

ISSN: 1753 2116

The submission process is divided into five simple steps:

1. START
2. UPLOAD SUBMISSION
3. ENTER METADATA
4. UPLOAD SUPPLEMENTARY FILES
5. CONFIRMATION

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

Technical Support

If you need any help the Journal's technical support contact is provided at the top of this page.

Encountering difficulties? Contact [Wendy Moore](#) for assistance.

Copyright Notice

The Journal copyright policy will appear next, and, it is a required field, please read the copyright and conditions and check the box if you agree to them.

Copyright Notice

© 2014 Great Southern Press Ltd and Clarion Technical Publishers. All rights reserved. No part of this publication may be reproduced, stored or transmitted in any form or by any means without the prior permission in writing from the copyright holder. Authorization to photocopy items for internal and personal use is granted by the copyright holder for libraries and other users registered with their local reproduction rights organization. This consent does not extend to other kinds of copying such as copying for general distribution, for advertising and promotional purposes, for creating new collective works, or for resale. Special requests should be addressed to Great Southern Press Ltd, PO Box 21, Beaconsfield HP9 1NS, UK, or to the editor.

- The authors agree to the terms of this Copyright Notice, which will apply to this submission if and when it is published by this journal (comments to the editor can be added below).

Journal's Privacy Notice

At the bottom of the Step 1 menu - there is a general 'Journal Privacy Statement' – please read carefully so that you follow what this is.

Journal's Privacy Statement

The names and email addresses entered in the Journal's site will be used exclusively for the stated purposes of the Journal and will not be made available for any other purpose or to any other party.

Note: Once you have filled in all of the steps you can revisit any of them at the end to add or change information before you complete the process.

Incomplete submissions

If you decide to abandon the submission process at any time the 'incomplete' submission will remain in your 'User Home' menu. It will be within your 'Active' submissions' menu as follows:

User Home

My Journals

Journal of Pipeline Engineering

- Author
- Reviewer

1 Active

0 Archive

0 Active

[New Submission]

My Account

- Edit My Profile
- Change My Password
- Logout

If you want to continue with submitting your paper then click on the title of the paper and you will be taken back into the submission steps menu or you can click on the '**DELETE**' link to remove it.

Active Submissions

ACTIVE ARCHIVE

ID	MM-DD SUBMIT	SEC	AUTHORS	TITLE	STATUS
33	—	ART	One	UNTITLED	Incomplete DELETE

1 - 1 of 1 Items

Start a New Submission

[CLICK HERE](#) to go to step one of the five-step submission process.

Rebacks

ALL NEW PUBLISHED IGNORED

DATE ADDED	HITS	URL	ARTICLE	TITLE	STATUS	ACTION
<i>There are currently no rebacks.</i>						

Comments for the Editor

Finally, you can add any comments, which will be visible to the editor.

Comments for the Editor

Enter text (optional)



* Denotes required field

To go to **Step 2** – click on the button labelled ‘**Save and continue**’.

Step Two: Uploading the Submission

Step 2 - Submission Step Two allows you to upload the main submission file, typically a word-processed document. This initial step only requires that you upload the main manuscript. You will be able to upload additional supplementary files at **Step 4**.

Uploading the Submission

- Click **Browse** to open a window for locating the file on the hard drive of your computer.
- Locate the file you wish to submit and highlight it.
- Click **Open** on the Choose File window, which places the name of the file on this page.
- Click **Upload** on this page, which uploads the file from the computer to the Journal’s web site and renames it following the Journal’s conventions.

Step 2. Uploading the Submission

1. START 2. **UPLOAD SUBMISSION** 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

To upload a manuscript to this journal, complete the following steps.

1. On this page, click Browse (or Choose File) which opens a Choose File window for locating the file on the hard drive of your computer.
2. Locate the file you wish to submit and highlight it.
3. Click Open on the Choose File window, which places the name of the file on this page.
4. Click Upload on this page, which uploads the file from the computer to the journal's web site and renames it following the journal's conventions.
5. Once the submission is uploaded, click Save and Continue at the bottom of this page.

Encountering difficulties? Contact [Wendy Moore](#) for assistance.

Submission File

No submission file uploaded.

Upload submission file [ENSURING A BLIND REVIEW](#)

A summary of the submission file will be displayed; if you upload the wrong file, – upload the correct file and choose the option to '**Replace submission file**'.

Submission File

File Name	32-126-1-SM.doc
Original file name	Dummy file 1.doc
File Size	13KB
Date uploaded	2014-12-11 04:13 PM

Replace submission file [ENSURING A BLIND REVIEW](#)

ISSN: 1753 2116

- Once the submission is uploaded, click [Save and continue](#).

Step Three: Entering the Submission's Metadata

Step 3 - The third step of the submission process allows you to enter all relevant metadata about you, any co-authors and the main manuscript. The first section of metadata covers the authors. The submitting author will have their personal information automatically appear. Any additional information, such as competing interests should also be added at this time.

Authors

First Name *	<input type="text" value="Darrenm"/>
Middle Name	<input type="text"/>
Last Name *	<input type="text" value="Moore"/>
Email *	<input type="text" value="wendymtf@journaleditorialservi"/>
ORCID iD	<input type="text"/>
	ORCID IDs can only be assigned by the ORCID Registry . You must conform to their standards for expressing ORCID iD. You must include the full URI (eg. http://orcid.org/0000-0002-1825-0097).
URL	<input type="text"/>
Affiliation	<input fraser="" simon="" type="text" university)"="" value="(Your institution, e.g. "/>
Country	<input type="text"/>
Bio Statement (E.g., department and rank)	<div style="border: 1px solid #ccc; padding: 5px;"><div style="border-bottom: 1px solid #ccc; height: 100px;"></div><div style="border-top: 1px solid #ccc; padding: 2px 5px;"></div></div>
Google Analytics account number	<input type="text"/>
	To track published article readership using Google Analytics, enter an account number here (e.g. UA-xxxxxx-x).

Add Author



If there are multiple authors for the submission, their information can be added using the [Add Author](#) button. You can also re-order the list of authors, and make one of them the principal contact. You get to do this when you click on the **'Add Author'** button.

Next, please enter the **'Title and Abstract'** of your submission.

Title and Abstract

Title*	<input type="text" value="aries and Publishing: New Options for Research Support Services"/>
Abstract*	<div style="border: 1px solid #ccc; padding: 5px; min-height: 100px;">Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.</div>

The final section allows you to enter the name of any organization that may have supported your research.

Contributors and Supporting Agencies

Identify agencies (a person, an organization, or a service) that made contributions to the content or provided funding or support for the work presented in this submission. Separate them with a semi-colon (e.g. John Doe, Metro University; Master University, Department of Computer Science).

Agencies

Save and continue

* Denotes required field

Hit the [Save and Continue](#) button to move on to **Step 4**.

Step Four: Uploading Supplementary Files

Step 4 - This step is optional. If you have any supplementary files, such as data sets, figures, tables, etc., you may add them here. These files are also indexed by the author, identifying their relation to the submission, as well as their ownership. Supplementary files can be uploaded in any file format and will be made available to reviewers in their original format.

- Locate the file you wish to submit and highlight it.
- Click [Open](#) on the Choose File window, which places the name of the file on this page.
- Click [Upload](#) on this page, which uploads the file from the computer to the Journal's web site and renames it following the Journal's conventions.
- Once the submission is uploaded, click [Save and Continue](#).

The screenshot shows a web interface for uploading supplementary files. At the top, there is a breadcrumb trail: Home > User > Author > Submissions > **New Submission**. Below this is the main heading 'Step 4. Uploading Supplementary Files'. A progress bar indicates the current step: 1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. **UPLOAD SUPPLEMENTARY FILES** 5. CONFIRMATION. A paragraph explains that this step is optional and allows for the addition of supplementary files like research instruments, data sets, sources, figures, and tables. Below the text is a table with columns: ID, TITLE, ORIGINAL FILE NAME, DATE UPLOADED, and ACTION. The table is currently empty, with the message 'No supplementary files have been added to this submission.' displayed below it. At the bottom of the table area, there is a text input field labeled 'Upload supplementary file', a 'Browse...' button, and an 'Upload' button. At the very bottom of the form, there are two buttons: 'Save and continue' and 'Cancel'.

Submission Step Five: Confirming the Submission

Step 5 - This final step provides a summary of your submission.

Confirming the Submission

Home > User > Author > Submissions > **New Submission**

Step 5. Confirming the Submission

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. **CONFIRMATION**

To submit your manuscript to Journal of Open Journal Systems click Finish Submission. The submission's principal contact will receive an acknowledgement by email and will be able to view the submission's progress through the editorial process by logging in to the journal web site. Thank you for your interest in publishing with Journal of Open Journal Systems.

File Summary

ID	ORIGINAL FILE NAME	TYPE	FILE SIZE	DATE UPLOADED
8	TEST.DOCX	Submission File	9KB	12-28

Click [Finish Submission](#) to submit your manuscript. You will receive an acknowledgement by email and will be able to view your submission's progress through the review and editorial process by returning to the **Active Submissions** section of your Author page.

Authors and Submission Review and Editing Process

To track your submission's progress through the review and editorial process, you will need to log into the journal web site, and choose your role as Author. Click on the linked title to go to the submission record.

Home > User > Author > **Active Submissions**

Active Submissions

ACTIVE ARCHIVE

ID	MM-DD SUBMIT	SEC	AUTHORS	TITLE	STATUS
1	12-28	ART	Chan	A STUDY OF ELECTRONIC PUBLISHING	Awaiting assignment PAY SUBMISSION FEE
2	12-28	ART	Chan	LEARNING TO PUBLISH	IN REVIEW PAY SUBMISSION FEE
6	12-28	ART	Chan, MacIntosh	LIBRARIES AND PUBLISHING: NEW OPTIONS FOR RESEARCH...	Awaiting assignment PAY SUBMISSION FEE
3	12-28	ART	Chan	OPEN SOURCE SOFTWARE AND SCHOLARLY PUBLISHING	IN EDITING PAY TO PUBLISH

1 - 4 of 4 Items

Summary

From the resulting 'Summary' page, you will see links to [Summary](#), [Review](#), and [Editing](#) pages. Each of these pages will provide details about your submission.



Home > User > Author > Submissions > #6 > Summary

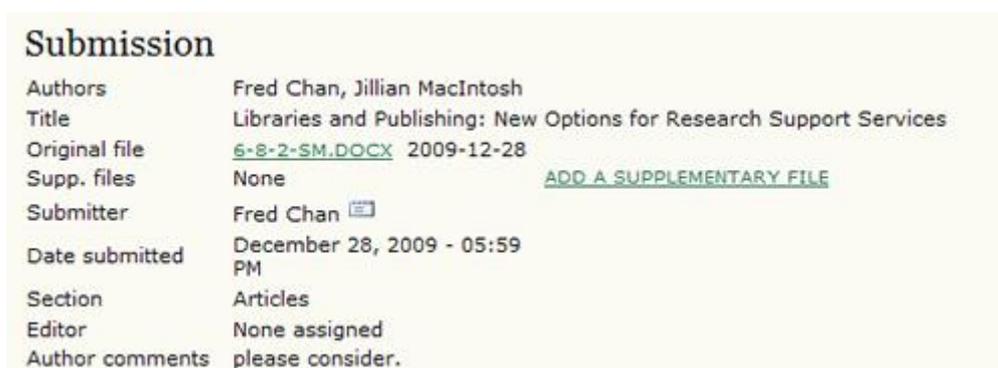
#6 Summary

[SUMMARY](#) [REVIEW](#) [EDITING](#)

Submission

Authors	Fred Chan, Jillian MacIntosh
Title	Libraries and Publishing: New Options for Research Support Services

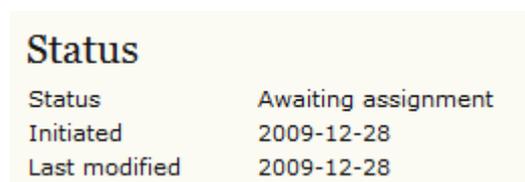
The Summary section contains several sections, including Submission, which displays the author names, submission title, original submission file, any supplementary files, the ability to add a supplementary file, the name of the submitter, the date submitted, the section the article is assigned to, the editor responsible for the submission, and the comments to editor you made as part of your submission (see above).



Submission

Authors	Fred Chan, Jillian MacIntosh
Title	Libraries and Publishing: New Options for Research Support Services
Original file	6-8-2-SM.DOCX 2009-12-28
Supp. files	None ADD A SUPPLEMENTARY FILE
Submitter	Fred Chan 
Date submitted	December 28, 2009 - 05:59 PM
Section	Articles
Editor	None assigned
Author comments	please consider.

The Status section lets you know where your submission is in the publishing process (see above for status possibilities). It also lets you know when you made your submission and the date of the most recent status change.



Status

Status	Awaiting assignment
Initiated	2009-12-28
Last modified	2009-12-28

The final section outlines the submission metadata, including author details, title, abstract, indexing, and supporting agency. You can modify any of this information by selecting [Edit Metadata](#).

Submission Metadata

[EDIT METADATA](#)

Authors

Name	Fred Chan 
Affiliation	—
Country	—
Competing interests	I have no competing interests. CI POLICY
Bio statement	Department of Health Studies University of Anywhere
Principal contact for editorial correspondence.	
Name	Jillian MacIntosh 
Affiliation	—
Country	—
Competing interests	I have no competing interests. CI POLICY
Bio statement	—

Title and Abstract

Title	Libraries and Publishing: New Options for Research Support Services
Abstract	Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Indexing

Academic discipline and sub-disciplines	Library Studies
Subject	Libraries - Public Services

Review

If your submission is In Review, you can view its details in the [Review](#) section (linked from the top of your page).

[Home](#) > [User](#) > [Author](#) > [Submissions](#) > #6 > **Summary**

#6 Summary

[SUMMARY](#) **[REVIEW](#)** [EDITING](#)

Submission

Authors	Fred Chan, Jillian MacIntosh
Title	Libraries and Publishing: New Options for Research Support Services

First, you will see the basic submission information again.

Submission

Authors	Fred Chan, Jillian MacIntosh 
Title	Libraries and Publishing: New Options for Research Support Services
Section	Articles
Editor	Jane Smith 

Below that is the Peer Review section. You will see information about each round of review (there may be one or more) and any revised files (for example, a version of your original submission file with changes marked in) uploaded by each reviewer (Reviewer A, Reviewer B, etc.).

Peer Review

Peer Review

Round 1

Review Version	6-9-1-RV.DOCX 2009-12-28
Initiated	2009-12-28
Last modified	2009-12-28
Uploaded file	Reviewer A 6-10-1-RV.DOCX 2009-12-28

Last on this page is the Editor Decision section. From this section you can notify the editor once you have submitted your revised submission file, view the reviewer comments (click on the cloud icon), and upload your revised submission file (if revisions were required).

Editor Decision

Decision	Revisions Required 2009-12-28
Notify Editor	 Editor/Author Email Record  2009-12-28
Editor Version	None
Author Version	None
Upload Author Version	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Upload"/>

Possible decisions include:

- Accept: Your submission has been accepted as is.
- Revisions Required: Your submission requires minor changes and will be accepted once those have been completed.
- Resubmit for Review: Your submission needs significant re-working. A new file must be submitted and another round of review will take place.
- Reject: Your submission was not accepted for publication with this Journal, either because it was not seen to be of high enough quality, or its subject did not match the interests of the Journal.

Editing

Your submission is considered "In Editing" once it has been approved for publication. It will then need to go through copyediting to correct any grammatical or stylistic errors, layout editing and proofreading to take one final look at the article before it is made publicly available.

If your submission is In Editing, you can view its details in the [Editing](#) section (linked from the top of your page). The first section again includes basic submission information.

Home > User > Author > Submissions > #6 > Editing

#6 Editing

SUMMARY REVIEW **EDITING**

Submission

Authors Fred Chan, Jillian MacIntosh

Title Libraries and Publishing: New Options for Research Support Services

Section Articles

Editor Jane Smith

Note: the following separate stages may not be implemented for all submissions that are accepted for publication.

Copyediting

In the next section, you can follow the copyediting process.

Copyediting

REVIEW METADATA REQUEST UNDERWAY COMPLETE

1. Initial Copyedit	2009-12-28	—	2009-12-28
File: 6-11-1-ED.DOCX	2009-12-28		
2. Author Copyedit	2009-12-28	2009-12-28	
File: None			
<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Upload"/>			
3. Final Copyedit	—	—	—
File: None			

Copyedit Comments No Comments [COPYEDIT INSTRUCTIONS](#)

- **Step 1:** The journal's Copyeditor has made changes to the reviewed submission file. You can download a revised copy here (for example 6-11-1-ED.DOCX).
- **Step 2:** You will review the Copy Editor's changes, and make any final changes of your own. You then upload your revised submission file here. Be sure to use the email icon to notify the Copy Editor that you have submitted your file.
- **Step 3:** The Copy Editor takes a last look at your changes before passing the submission over to the Layout Editor. No action is required by the author.

Note

Copy edit comments can be added using the icon near the bottom of this section. There is also a link to "Copyedit Instructions".

Layout Editing

The next stage in the editorial process is layout editing. The Layout Editor takes the final copyedited version of the submission and converts it into a format suitable for publishing ('galleys').

Layout			
Galley Format	FILE		
1. PDF VIEW PROOF	6-14-1-PB.PDF	2009-12-28	0
Supplementary Files	FILE		
	None		
Layout Comments		No Comments	

Proofreading

The final editing stage is proofreading. It is also broken down into three steps.

Proofreading			
REVIEW METADATA			
	REQUEST	UNDERWAY	COMPLETE
1. Author	2009-12-28	2009-12-28	
2. Proofreader	—	—	—
3. Layout Editor	—	—	—
Proofreading Corrections		No Comments	PROOFING INSTRUCTIONS

1. Once the galleys have been uploaded by the Layout Editor, you will receive an email from the editor asking that you review them and note any errors in the Proofreading Corrections comments. Proofing Instructions are also available. To view these, you will need to login to the journal and select the appropriate submission link:

Active Submissions

Active Submissions						
<hr/>						
ACTIVE		ARCHIVE				
ID	MM-DD SUBMIT	SEC	AUTHORS	TITLE	STATUS	
1	12-28	ART	Chan	A STUDY OF ELECTRONIC PUBLISHING	IN EDITING: COPYEDIT REQUESTED Publication Fee Paid	

On the resulting screen, you can use the View Proof links to display the files. You can click the linked file names (e.g, [1-95-1-PB.HTML](#)) to download a copy.

Layout

Galley Format		FILE	
1.	HTML VIEW PROOF	1-95-1-PB.HTML	2010-01-15 0
2.	PDF VIEW PROOF	1-96-1-PB.PDF	2010-01-15 0
Supplementary Files		FILE	
		None	

Layout Comments No Comments

Review the files and make any comments using the [Layout Comments](#) icon.

Corrections

No Comments

Subject

Comments*

In the PDF galley, a period is missing at the end of line 6 in paragraph 3 on page 5.

* Denotes required field

Once you have completed your review and noted any necessary changes, hit the [Complete](#) button.

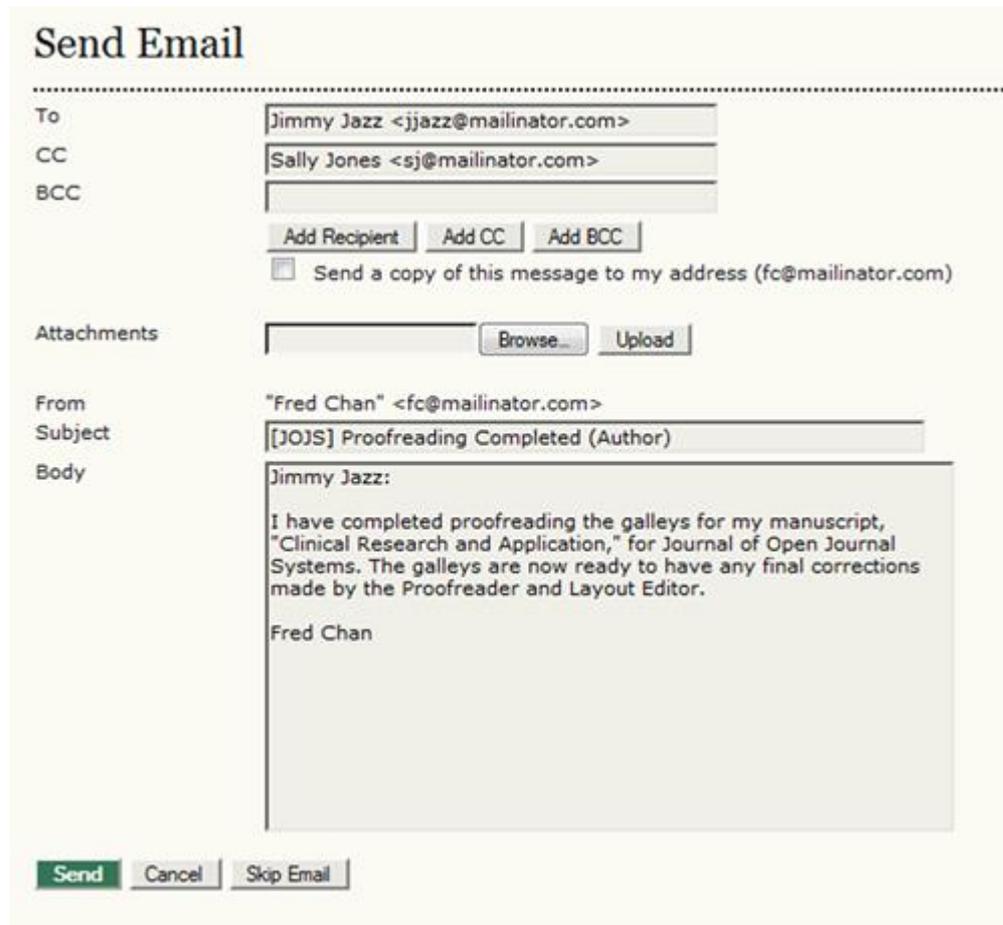
Proofreading

[REVIEW METADATA](#)

	REQUEST	UNDERWAY	COMPLETE
1. Author	2010-01-15	2010-01-15	<input checked="" type="checkbox"/>
2. Proofreader	—	—	—
3. Layout Editor	—	—	—

Proofreading Corrections No Comments [PROOFING INSTRUCTIONS](#)

This will generate an email informing the Proofreader and Section Editor that you are satisfied with the galleys.



Send Email

To: Jimmy Jazz <jjazz@mailinator.com>
CC: Sally Jones <sj@mailinator.com>
BCC:

Send a copy of this message to my address (fc@mailinator.com)

Attachments:

From: "Fred Chan" <fc@mailinator.com>
Subject: [JOJS] Proofreading Completed (Author)
Body: Jimmy Jazz:
I have completed proofreading the galleys for my manuscript, "Clinical Research and Application," for Journal of Open Journal Systems. The galleys are now ready to have any final corrections made by the Proofreader and Layout Editor.
Fred Chan

2. The Journal's own Proofreader will also check for errors and make their own notes and inform the Layout Editor when all proofreading is complete. No action is required by the Author.
3. The Layout Editor takes all of the notes and incorporates all of the changes into revised galleys. These are then ready to publish. No action is required by the Author.

You have now completed all of the steps involved in submitting to the Journal and participating in the review and editing of your submission.